

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 02/28/2023
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p><small>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</small></p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency Alabama Department of Economic and Community Affairs	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input checked="" type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official Alabama Department of Economic and Community Affairs	
A1d. Authorized official of the lead agency : <small>Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.</small>	
Kenneth Boswell, Agency Director	
A1e. Street address 401 Adams Avenue, Suite 580	
A1f. City Montgomery	A1g. State AL
A1h. Zip 36104	
A1i. Telephone (334) 242-5591	Extension
A1j. Fax (334) 242-5099	A1k. Email kenneth.boswell@adeca.alabama.gov
A1l. Lead agency website www.adeca.alabama.gov	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input checked="" type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input checked="" type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify see attached list	
<input checked="" type="checkbox"/> Other, Describe	
If yes, Please list below: see attached list	

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**Community Services Block Grant (CSBG)
Annual Report - State Administration Module**

**SECTION B
Statewide Goals and Accomplishments**

B.1. Progress on State Plan Goals:
 Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.

 Goals: ADECA's first goal is to distribute CSBG funds in a timely manner to the eligible entities. Another goal is to monitor each eligible entity on the organizational standards on an annual basis. The state does this with a data base that the entities upload supporting documentation for each standard. The state will provide training and technical assistance to all entities requiring assistance. The state will use the information from the ACIS survey to better serve the CSBG eligible entities.

☒ All Goals Accomplished

 CSBG Funds were distributed to the eligible entities within 30 days of the receipt of grant award letter. All eligible entities were monitored on the organizational standards. The state provided training and technical assistance to entities as needed. The state considered the information from the ACSI survey while serving the eligible entities.

☐ Goals Partially Accomplished

 Describe Progress

☐ Not Accomplished

 Explain

Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.

B.2. CSBG Eligible Entity Overall Satisfaction Targets:
 In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).

Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
0	73	75

Instructional Note:
 Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.

B.3. CSBG Eligible Entity Feedback and Involvement:
 How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?

 State CSBG staff receives feedback from the agencies on a regular basis through telephone calls, emails, and in-person during T&TA sessions. For example, agencies requested smaller group sessions for annual report training. The state staff traveled throughout the state to accommodate the request, scheduling regional meetings with 2-4 agencies.

B.4. State Management Accomplishment:
 Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.

 see attached

B.5. CSBG Eligible Entity Management Accomplishments:
 Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

 see attached

B.6. Innovative Solutions Highlights:
 Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

 see attached

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SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Alabama Council on Human Relations, Inc.	Nonprofit	Limited Purpose Agency	Lee County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Alabama	Nonprofit	Community Action Agency (CAA)	Baldwin County, Clarke County, Conecuh County, Escambia County, Marengo County, Monroe County, Wilcox County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Committee, Inc. of Chambers-Tallahpoosa-Coosa	Nonprofit	Community Action Agency (CAA)	Chambers County, Coosa County, Tallapoosa County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Nonprofit	Community Action Agency (CAA)	Autauga County, Chilton County, Elmore County, Shelby County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action of Etowah County, Inc.	Nonprofit	Community Action Agency (CAA)	Etowah County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southeast Alabama Community Action Partnership, Inc.	Nonprofit	Community Action Agency (CAA)	Barbour County, Coffee County, Geneva County, Henry County, Houston County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	Nonprofit	Community Action Agency (CAA)	Limestone County, Madison County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Jefferson County Committee for Economic Opportunity	Nonprofit	Community Action Agency (CAA)	Jefferson County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Macon Russell Community Action Agency, Inc.	Nonprofit	Community Action Agency (CAA)	Macon County, Russell County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Marion-Winston Counties Community Action Committee, Inc.	Nonprofit	Community Action Agency (CAA)	Marion County, Winston County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mobile Community Action, Inc.	Nonprofit	Community Action Agency (CAA)	Mobile County, Washington County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Montgomery Community Action Committee & CDC, Inc.	Nonprofit	Community Action Agency (CAA)	Montgomery County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Partnership of North Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Cullman County, Lawrence County, Morgan County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of Northeast Alabama, Incorporated	Nonprofit	Community Action Agency (CAA)	Blount County, Cherokee County, DeKalb County, Jackson County, Marshall County, St. Clair County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of Northwest Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Colbert County, Franklin County, Lauderdale County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Organized Community Action Program Inc.	Nonprofit	Community Action Agency (CAA)	Bullock County, Butler County, Covington County, Crenshaw County, Dale County, Lowndes County, Pike County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Pickens County Community Action Committee	Nonprofit	Community Action Agency	Pickens County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

e, and Community Development Corporation, Inc.		Agency (CAA)				
Community Action Agency of TCRCC	Nonprofit	Community Action Agency (CAA)	Calhoun County, Clay County, Cleburne County, Randolph County, Talladega County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Walker County Community Action Agency, Inc.	Nonprofit	Community Action Agency (CAA)	Walker County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Service Programs of West Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Bibb County, Choctaw County, Dallas County, Fayette County, Greene County, Hale County, Lamar County, Perry County, Sumter County, Tuscaloosa County		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:

20

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

<https://www.grantsolutions.gov/oldcwb/sectionprocessing.oldc?CMD=1832&SCREENORDER=4&SCREENITERATION=0>

2. Community Engagement	20	16	80.00%
3. Community Assessment	20	17	85.00%
4. Organizational Leadership	20	12	60.00%
5. Board Governance	20	13	65.00%
6. Strategic Planning	20	15	75.00%
7. Human Resource Management	20	11	55.00%
8. Financial Operations & Oversight	20	9	45.00%
9. Data & Analysis	20	15	75.00%

D.3. Technical Assistance Plans and Quality Improvement Plans:
 In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) in place	0
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPs) in place	0

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.
☒ Yes ☐ No

The state did not put TAP or QIP in place for the agencies with unmet org. standards because it was decided the agencies could meet the standards without the added burden. Most were lacking documentation or were late in submitting.

Note: D.3. is associated with State Accountability Measure 6Sb.

QIPs are described in Section 678C(a)(4) of the CSBG Act.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

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SECTION E State Use of Funds				
<p>Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.</p>				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.				
E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Alabama Council on Human Relations, Inc.	393,702	0.00%	395,188	395,188
Community Action Agency of South Alabama	887,303	0.00%	890,648	890,648
Community Action Committee, Inc. of Chambers-Tallapoosa-Coosa	251,020	0.00%	251,966	251,966
Eleventh Area of Alabama Opportunity Action Committee, Inc.	567,355	0.00%	569,496	569,496
Community Action of Etowah County, Inc.	271,267	0.00%	272,291	272,291
Southeast Alabama Community Action Partnership, Inc.	591,671	0.00%	593,905	593,905
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	754,366	0.00%	757,213	757,213
Jefferson County Committee for Economic Opportunity	1,569,840	0.00%	1,575,763	1,575,763
Macon Russell Community Action Agency, Inc.	268,034	0.00%	269,044	269,044
Marion-Winston Counties Community Action Committee, Inc.	161,888	0.00%	162,502	162,502
Mobile Community Action, Inc.	1,267,224	0.00%	1,272,004	1,272,004
Montgomery Community Action Committee & CDC, Inc.	651,660	0.00%	654,119	654,119
Community Action Partnership of North Alabama, Inc.	554,267	0.00%	556,357	556,357
Community Action Agency of Northeast Alabama, Incorporated	967,475	0.00%	971,124	971,124
Community Action Agency of Northwest Alabama, Inc.	477,488	0.00%	479,287	479,287
Organized Community Action Program Inc.	576,107	0.00%	578,282	578,282
Pickens County Community Action Committee, and Community Development Corporation, Inc.	83,847	0.00%	84,163	84,163
Community Action Agency of TCRCC	729,324	0.00%	732,078	732,078
Walker County Community Action Agency, Inc.	195,652	0.00%	196,391	196,391
Community Service Programs of West Alabama, Inc.	1,183,932	0.00%	1,188,396	1,188,396
Total	12,403,422	0.00%	12,450,217	12,450,217
E.3. Actual Distribution Timeframe: Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? <input checked="" type="radio"/> Yes <input type="radio"/> No				
E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? <input type="radio"/> Yes <input checked="" type="radio"/> No				

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds			
CSBG State Plan		Actual Amount Obligated	
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.		
0	\$652,811	\$891,622	

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded	
CSBG State Plan	Actual Number
	6.0

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs	
CSBG State Plan	Actual Number
0	3.3

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds				
Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
b. Coordination of State-operated programs and/or local programs	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
c. Statewide coordination and communication among eligible entities	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
e. Asset-building programs	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
g. State charity tax credits	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
h. Other activities, Specify	\$0.00	0.00%	0	state does not have discretionary funds - 95% is allocated to agencies
Totals	\$0.00	0.00%	\$0	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

☐ CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

☐ Other community-based organizations

☐ State Community Action Association

☐ Regional CSBG technical assistance provider

☐ National technical assistance provider

☐ Individual consultant

☐ Tribes and Tribal Organizations

☐ Other

If Other Checked

☒ None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$12,450,217
State Administrative Costs	\$891,622
Remainder/Discretionary Funds	\$0
Total Obligations in FY	\$13,341,839
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$5,514,170
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$4,870,697

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SECTION F Training, Technical Assistance, or Both					
F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity; indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)					
Note: F.1 is associated with State Accountability Measure 3Sc					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Both	Governance/Tripartite Boards	11/15/2018	11/15/2018	Provided board governance training to board members at CAP Huntsville/Madison & Limestone Counties	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Organizational Standards - General	07/25/2019	07/25/2019	Training for staff at CAC Chambers-Tallapoosa-Coosa	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Other	07/09/2019	07/09/2019	provided T&TA for all agencies on preparing 2020 plans	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	06/14/2019	06/14/2019	provided T&TA to MRCAA staff on data system and reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	06/07/2019	06/07/2019	provided T&TA to ACHR staff on data system and reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	06/05/2019	06/05/2019	provided T&TA to MCA staff on data system and reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	05/30/2019	05/30/2019	provided T&TA to SEACAP staff on reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Governance/Tripartite Boards	05/30/2019	05/30/2019	provided T&TA to SEACAP board on governance	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	02/01/2019	02/01/2019	provided T&TA to CAPMA staff on data system and reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	01/07/2019	01/07/2019	provided T&TA to CAPHMLC, CAPNA, CAANW staff on data system and reporting for 2019 annual report	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	01/08/2019	01/08/2019	provided T&TA to JCCEO, PCCAC, CSPWA, CAATCRCC, WCCAA, CAEC, CAANE staff on data system and reporting for 2019 annual report	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	01/11/2019	01/11/2019	provided T&TA to CAASA and MCA staff on data system and reporting for 2019 annual report	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Reporting	01/04/2019	01/04/2019	provided T&TA to MCAC, ACHR, CACCTC, and MWCAC, SEACAP, CAPMA, OCAP staff on data system and reporting for 2019 annual report	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Technology	12/17/2018	12/17/2020	provided T&TA to MRCAA staff on data system	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Organizational Standards - General	11/16/2018	11/16/2018	provided T&TA to CAPMA staff on documentation of Org. Standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	11/15/2018	11/15/2018	provided T&TA to CAPHMLC staff on data system and reporting	<input checked="" type="radio"/> Yes <input type="radio"/> No
F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply.)					
<input type="checkbox"/> CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)					
If checked, provide the expected number of CSBG eligible entities to receive funds					
<input type="checkbox"/> Other community-based organizations					
<input checked="" type="checkbox"/> State Community Action Association					
<input type="checkbox"/> Regional CSBG technical assistance provider					
<input type="checkbox"/> National technical assistance provider					
<input type="checkbox"/> Individual consultant(s)					
<input type="checkbox"/> Tribes and Tribal Organizations					
<input type="checkbox"/> Other					

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SECTION G State Linkages and Communication	
Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.	
Note: This item is associated with State Accountability Measure 7Sa.	
G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input type="checkbox"/> State education department	
<input type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input type="checkbox"/> State housing office	
<input type="checkbox"/> Other	
If Other Describe	
G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan. The State has maintained coordination with the LIHEAP and Weatherization State offices since all are housed in the same division of ADECA. The program managers of CSBG, LIHEAP, and Weatherization communicate regularly to discuss enhancements at the agencies. The statewide data system is used by all three programs. The State communicates funding opportunities to the agencies so that services can be expanded in the local service area.	G. 1a. Attachments
G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed. Many of the state's local agencies partner with United Way in their communities in preparing the community assessments. Agencies coordinate activities with financial institutions to provide financial literacy classes/workshops to participants. Agencies partner with 2-year colleges to provide training for low-income citizens. The state communicates funding opportunities that are available to the local agencies so that services can be expanded in the local service areas.	G. 2. Attachments
G.3. CSBG Eligible Entity Linkages and Coordination	
G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed. During monitoring visits and technical assistance visits as well as the monthly desk reviews, State staff review partnership documentation, board minutes, and MOUs to ensure agencies are compliant. As part of the eligible entity's annual Community Action Plan (CAP), each entity signs an assurance that the CAA will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations. The community assessments prepared by each entity must identify resources currently available in the service areas so that duplication of services does not occur.	G. 3a. Attachments
G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act. In developing the community assessments for the agency's service area, focus groups were held within the communities. These focus groups included representatives from other nonprofit organizations, faith-based organizations, educational institutions, public and private sector. During the meetings, services that are currently offered are discussed. Many of the agencies meet with community groups on a regular basis to discuss activities for their respective groups.	
G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act, provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports. In accordance with the Community Services Block Grant Act, Alabama's twenty Community Action Agencies assist in meeting the needs of whole family structures as well as addressing the needs of an individual. Services to individuals and families that are WIOA related include: Customer/client evaluations and assessments; Information and referral based on client needs for education, employment or other assistance services (some services and assistance provided in house); Job readiness and skills counseling; Limited skill development, computers, day care and others (not all agencies); Job placement and development with local employers; Employability skills orientation and classes; Limited on-the-job training (not all agencies); Programs for youth and family development; Day Care and Head Start services (not all agencies); After school and summer programs for youth; Transportation (not all agencies); Emergency and special needs; and client/customer case management, follow-up/tracking and results management.	
G.5. Coordination among CSBG Eligible Entities and State Community Action Association:	

<p>Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>The state CSBG staff has continued to coordinate with State Community Action Association and eligible entities to support training opportunities and compliance. All twenty community action agencies in Alabama are members of the State Association. State CSBG staff coordinate with the Association in providing training and technical assistance to agencies in need. State staff participate by presenting workshops at the Association's annual conference and board retreats.</p>
<p>G.6. Feedback to CSBG Eligible Entities and State Community Action Association:</p> <p>Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</p> <p>The state prepared a report and emailed it to all executive directors on June 19, 2019. The report was emailed within 60 days of OCS' acceptance of the 2018 CSBG annual report.</p>
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>

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SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose	Conducted
			Start Date	End Date		
Alabama Council on Human Relations, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Alabama	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Committee, Inc. of Chambers-Tallapoos a-Coosa	Full onsite	FY1 Q2	02/26/2019	02/27/2019	Routine scheduled monitoring review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Full onsite	FY1 Q1	01/15/2019	01/17/2019	Routine scheduled monitoring review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action of Etowah County, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southeast Alabama Community Action Partnership, Inc.	Full onsite	FY1 Q4	09/17/2019	09/19/2019	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	Full onsite	FY1 Q1	10/23/2018	10/24/2018	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Jefferson County Committee for Economic Opportunity	Full onsite	FY1 Q1	10/09/2018	10/10/2018	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Macon Russell Community Action Agency, Inc.	Other	FY1 Q2	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Marion-Winston Counties Community Action Committee, Inc.	Full onsite	FY1 Q4	08/13/2019	08/15/2019	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mobile Community Action, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Montgomery Community Acti		FY1 Q3	06/25/2019	06/27/2019	Routine scheduled monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No

on Committee & CDC, Inc.	Full onsite				Visit	
Community Action Partnership of North Alabama, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Northeast Alabama, Incorporated	Full onsite	FY1 Q1	11/13/2018	11/14/2018	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Northwest Alabama, Inc.	Full onsite	FY1 Q4	06/11/2019	06/12/2019	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Organized Community Action Program Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of TCRCC	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Walker County Community Action Agency, Inc.	Full onsite	FY1 Q4	11/19/2019	11/20/2019	Routine scheduled monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Service Programs of West Alabama, Inc.	Other	FY1 Q4	09/30/2019	09/30/2019	State conducted desk review for compliance with organizational standards	<input checked="" type="radio"/> Yes <input type="radio"/> No

II.2. Monitoring Policies: Were any modifications made to the State's monitoring policies and procedures during the reporting period? <input checked="" type="radio"/> Yes <input type="radio"/> No				
If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.			H.2. Monitoring Policies Attachments	
H.3. Initial Monitoring Reports: Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days? <input checked="" type="radio"/> Yes <input type="radio"/> No				
If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.				
Note: This item is associated with State Accountability Measure 4Sa(ii).				
Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)				
H.4. Quality Improvement Plans (QIPs): Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A				
If no, provide an explanation for the circumstances				
Note: The QIP information is associated with State Accountability Measures 4Sc.				
H.5. Reporting of QIPs: Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A				
If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.				
Note: This item is associated with State Accountability Measure 4Sa(iii).				
Fiscal Controls and Audits				
II.6. Single Audit Review: In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.				
Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit Clearinghouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
630378133	11/30/2018	No		
630510904	06/21/2019	No		
630740961	03/29/2019	Yes	Pending	
636054097	11/28/2018	Yes	Pending	
630515016	02/28/2019			

		No		
630506449	08/19/2019	Yes	Yes	02/14/2020
630665982	01/22/2019	Yes	Yes	01/25/2019
630514875	07/23/2019	No		
630506849	07/30/2019	No		
630501263	02/06/2019	No		
630960388	07/30/2019	No		
630505899	08/12/2019	No		
636054092	07/19/2019	Yes	Yes	11/08/2019
630518148	09/30/2019	Yes	Yes	02/20/2020
636053512	08/22/2019	No		
630505905	03/11/2019	No		
630517976	07/01/2019	No		
630502395	09/25/2019	Yes	Pending	
630501819	04/23/2019	No		
630671915	06/25/2019	No		
H.7. Single Audit Management Decisions: Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction. see attached				
Note: This information is associated with State Accountability Measure 4Sd				

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SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. ROMA Participation: In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. no changes	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. All agencies were given the opportunity to enroll at least one staff member in the ROMA certification program through an initiative with the state association. State CSBG staff recommended workshops on CNAs and strategic planning that were provided at the State Association conference and board retreats. Technical assistance was provided during monitoring reviews and/or at agency request for CNAs, strategic planning, and data analysis.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). The statewide data system was used to generate quarterly reports to track the progress of achieving outcomes.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii). Agencies were provided a report on June 19, 2019 of their performance on goals and outcomes. This was within the 60 day timeframe.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. see attached	I.5. State and Eligible: Attachments

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
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Module 2

Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Data Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A.2i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$398,688.29
A.2b. Education and Cognitive Development	\$651,370.52
A.2c. Income, Infrastructure, and Asset Building	\$606,269.33
A.2d. Housing	\$5,982,961.35
A.2e. Health and Social/Behavioral Development	\$1,072,824.12
A.2f. Civic Engagement and Community Involvement	\$335,049.59
A.2g. Services Supporting Multiple Domains	\$1,806,207.72
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$1,149,955.68
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$712,856.78
A.2j. Other (e.g. emergency management/disaster relief)	\$9,152.00
A.2k. Total CSBG Expenditures (auto-calculated)	\$12,725,335.38

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$1,759,026.35

*for more information on what qualifies as administration, refer to IM37
<https://www.acf.hhs.gov/ocs/resource/im-no-37-definition-and-allowability-of-direct-and->

administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Community Needs Assessment | <input type="checkbox"/> Data Management & Reporting | <input type="checkbox"/> Strategic planning |
| <input type="checkbox"/> Training & Technical Assistance | <input type="checkbox"/> Other | |

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

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Module 2

Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities

1,469

B.2b. Hours of Agency Staff in capacity building activities

80,242

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency

413,286

B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes

208,324

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers

22

B.4b. Number of Nationally Certified ROMA Implementers

9

B.4c. Number of Certified Community Action Professionals (CCAP)

2

B.4d. Number of Staff with a child development certification

386

B.4e. Number of Staff with a family development certification

23

B.4f. Number of Pathways Reviewers

0

B.4g. Number of Staff with Home Energy Professional Certifications

2

B.4g.1. Number of Energy Auditors

0

B.4g.2. Number of Retrofit Installer Technicians

0

B.4g.3. Number of Crew Leaders

0

B.4g.4. Number of Quality Control Inspectors (QCI)

2

B.4h. Number of LEED Risk Certified assessors

0

B.4i. Number of Building Performance Institute (BPI) certified professionals

3

B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals

60

B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors

0

B.4l. Number of American Institute of Certified Planners (AICP)

0

B.4m. Other (Please specify others below):

22

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit

714

B.5b. Faith Based

420

B.5c. Local Government

333

B.5d. State Government	209
B.5e. Federal Government	65
B.5f. For-Profit Business or Corporation	447
B.5g. Consortiums/Collaborations	53
B.5h. School Districts	124
B.5i. Institutions of Post-Secondary Education/Training	104
B.5j. Financial/Banking Institutions	59
B.5k. Health Service Organizations	235
B.5l. Statewide Associations or Collaborations	43

Section C

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Module 2

Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity

C.2.

\$12,537,386.64

C.3 Federal Resources Allocated (Other than CSBG)

C.3a. Weatherization (DOE) (include oil overcharge \$\$)	C.3a.	\$2,153,495.10
C.3b. Health and Human Services (HHS)		
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)	C.3b.1.	\$47,553,316.80
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)	C.3b.2.	\$1,299,385.45
C.3b.3. Head Start	C.3b.3.	\$76,511,328.43
C.3b.4. Early Head Start	C.3b.4.	\$11,836,744.40
C.3b.5. Older Americans Act	C.3b.5.	\$27,840.00
C.3b.6. Social Services Block Grant (SSBG)	C.3b.6.	\$0.00
C.3b.7. Medicare/Medicaid	C.3b.7.	\$822,472.15
C.3b.8. Assets for Independence (AFI)	C.3b.8.	\$0.00
C.3b.9. Temporary Assistance for Needy Families (TANF)	C.3b.9.	\$189,361.00
C.3b.10. Child Care Development Block Grant (CCDBG)	C.3b.10.	\$0.00
C.3b.11. Community Economic Development (CED)	C.3b.11.	\$0.00
C.3b.12. Other HHS Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3b.12.i	CFDA#:	\$0.00
C.3b.12.ii	CFDA#:	\$0.00
C.3b.12.iii	CFDA#:	\$0.00
C.3b.12.iv	CFDA#:	\$0.00
C.3b.13. Total Other HHS Resources (autocalculated)	C.3b.13.	\$0.00

C.3c. Department of Agriculture (USDA)		
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)	C.3c.1.	\$0.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)	C.3c.2.	\$0.00
C.3c.3. All other USDA Food programs	C.3c.3.	\$8,718,949.44
C.3d. Department of Housing and Urban Development (HUD)		
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local	C.3d.1.	\$5,079.00
C.3d.2. Section 8	C.3d.2.	\$0.00
C.3d.3. Section 202	C.3d.3.	\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)	C.3d.4.	\$0.00
C.3d.5. HOPE for Homeowners Program (H4H)	C.3d.5.	\$0.00
C.3d.6. Emergency Solutions Grant (ESG)	C.3d.6.	\$228,613.67
C.3d.7. Continuum of Care (CoC)	C.3d.7.	\$380,739.00
C.3d.8. All other HUD programs, including homeless programs	C.3d.8.	\$128,333.87
C.3e. Department of Labor (DOL)		
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA	C.3e.1.	\$128,369.01
C.3e.2. Other DOL Employment and Training programs	C.3e.2.	\$366,666.67
C.3e.3. All other DOL programs	C.3e.3.	\$0.00
C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$830,233.71
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	

					\$247,035.08
C.3h. Department of Transportation	C.3h.				\$7,508.00
C.3i. Department of Education	C.3i.				\$0.00
C.3j. Department of Justice	C.3j.				\$0.00
C.3k. Department of Treasury	C.3k.				\$7,000.00
C.3l. Other Federal Resources <i>ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW</i>					
C.3l.i		CFDA#:		C.3l.i	\$987,294.23
C.3l.ii		CFDA#:		C.3l.ii	\$0.00
C.3l.iii		CFDA#:		C.3l.iii	\$0.00
C.3l.iv		CFDA#:		C.3l.iv	\$0.00
C.3m. Total Other Federal Resources (auto-calculated)					\$987,294.23
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)					\$152,429,765.01

C.4. State Resources Allocated

C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.		\$319,891.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.		\$48,265.00
C.4c. State Nutrition programs	C.4c.		\$30,000.00
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.		\$6,077,018.76
C.4e. State Energy programs	C.4e.		\$45,773.00
C.4f. State Health programs	C.4f.		\$0.00
C.4g. State Youth Development programs	C.4g.		\$0.00
C.4h. State Employment and Training programs	C.4h.		\$0.00
C.4i. State Senior programs	C.4i.		\$372,168.64
C.4j. State Transportation programs	C.4j.		\$0.00
C.4k. State Education programs	C.4k.		\$430,200.00
C.4l. State Community, Rural and Economic Development programs	C.4l.		\$0.00
C.4m. State Family Development programs	C.4m.		\$79,000.00
C.4n. Other State Resources			
C.4n.i.		C.4n.i.	\$0.00
C.4n.ii.		C.4n.ii.	\$0.00
C.4n.iii.		C.4n.iii.	\$0.00
C.4n.iv.		C.4n.iv.	\$0.00
C.4.o. Total Other State Resources (auto-calculated)			
C.4.o.			
C.4.p Total: State Resources Allocated (auto-calculated)			
C.4.p			
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.			
C.4.q.			

C.5. Local Resources Allocated

C.5a. Amount of unrestricted funds appropriated by local government	C.5a.		\$446,774.30
C.5b. Amount of restricted funds appropriated by local government	C.5b.		\$2,020,503.37
C.5c. Value of Contract Services	C.5c.		\$248,516.50
C.5d. Value of in-kind goods/services received from local government	C.5d.		\$12,200,546.24
C.5e. Total: Local Resources Allocated (auto-calculated)			
C.5e.			
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.			
C.5f.			

C.6. Private Sector Resources Allocated

C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.		\$1,391,376.84
C.6b. Other donated funds	C.6b.		\$576,591.11
C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.		\$174,220.12
C.6d. Value of in-kind services received from businesses	C.6d.		\$965,962.65

C.6e. Payments by clients for services	C.6e.	\$487,275.00
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$527,693.00
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$4,123,118.72
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$0.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$178,871,540.54
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$191,408,927.18
Note : * All totals are autocalculated		
Please Include Additional Information Below:		

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
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Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	1,467	1,237	1,144	532.63%	295.25%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	246	210	160	406.36%	404.50%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	108	88	42	221.93%	157.84%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	76	73	61	402.02%	316.67%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	278	265	219	437.53%	370.42%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	108	74	51	174.55%	155.43%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	21	14	13	121.82%	64.29%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	65	19	33	242.83%	176.67%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	34	15	7	69.64%	20.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	40	22	13	126.19%	37.50%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	43	8	30	317.41%	75.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	4,410	3,171	4,357	589.96%	785.83%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	8,618	7,389	8,232	776.15%	884.84%	
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	10,864	8,450	9,820	741.86%	858.74%	
FNPI 2c.1 Early Childhood Education (ages 0-5)	7,500	5,217	6,808	561.22%	485.90%	

FNPI 2c.2 1st grade-8th grade	711	880	710	200.00%	138.20%	
FNPI 2c.3 9th grade-12th grade	2,653	2,353	2,302	178.45%	464.16%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	9,739	7,352	8,728	655.59%	775.08%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	6,698	4,259	5,926	461.48%	526.93%	
FNPI 2d.2 1st grade-8th grade	674	860	673	200.00%	346.00%	
FNPI 2d.3 9th grade-12th grade	2,367	2,233	2,129	289.91%	212.26%	
FNPI 2e The number of parents/caregivers who improved their home environments.	926	528	768	531.17%	617.91%	
FNPI 2f The number of adults who demonstrated improved basic education.	30	74	7	205.00%	13.78%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	1,365	66	297	328.77%	157.00%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	47	78	24	405.00%	247.60%	
FNPI 2i The number of individuals who obtained an Associate's degree.	2	1	1	100.00%	100.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	8	10	7	100.00%	70.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	439	420	357	555.27%	748.81%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	245	233	160	341.01%	376.26%	
FNPI 3c The number of individuals who opened a savings account or IDA.	18	22	6	66.67%	120.00%	
FNPI 3d The number of individuals who increased their savings.	15	26	6	200.00%	140.00%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	20	85	17	100.00%	20.00%	
FNPI 3f The number of individuals who purchased a home.	60	95	57	197.56%	420.00%	
FNPI 3g The number of individuals who improved their credit scores.	1	10	0	0.00%	0.00%	
FNPI 3h The number of individuals who increased their net worth.	12	0	1	100.00%	0.00%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	220	385	123	406.24%	234.05%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	291	97	100	637.22%	574.17%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	3,198	735	1,241	978.96%	5219.44%	

FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	886	292	536	636 90%	2386 20%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	363	187	71	318 11%	462 50%	
FNPI 4e The number of Individuals who avoided eviction.	2,459	835	2,177	1425 25%	3158 00%	
FNPI 4f The number of Individuals who avoided foreclosure.	223	107	91	680 20%	1207 01%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	8,182	250	484	176 64%	2049 57%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	138,957	75,932	128,929	1757 68%	119889 92%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 4z1				0 00%	0 00%	
FNPI 4z2				0 00%	0 00%	
FNPI 4z3				0 00%	0 00%	
FNPI 4z4				0 00%	0 00%	
FNPI 4z5				0 00%	0 00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	2,659	7,275	2,323	1105 56%	2166 06%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	1,138	7,632	644	755 84%	231 64%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	2,813	2,403	2,554	193 72%	113 38%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	5,297	1,798	4,410	324 79%	570 00%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	5,283	1,803	4,410	334 07%	720 00%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	1,421	547	763	474 00%	526 91%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	1,218	387	490	420 10%	1397 10%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	1,019	434	339	476 06%	1450 28%	
FNPI 5i The number of individuals with no recidivating event for six months.	250	67	63	124 70%	91 04%	
FNPI 5i.1 Youth (ages 14-17)	0	0	0	0 00%	0 00%	
FNPI 5i.2 Adults (ages 18+)	250	67	63	124 70%	91 04%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 5z1				0 00%	0 00%	
FNPI 5z2				0 00%	0 00%	
FNPI 5z3				0 00%	0 00%	
FNPI 5z4				0 00%	0 00%	
FNPI 5z5				0 00%	0 00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome (III/I = IV)	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	514	590	513	598 21%	310 55%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	107	79	106	196 43%	100 00%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	295	294	294	496 43%	197 45%	

FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	829	676	803	579 03%	365 50%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	144,112	0	113,864	1702 96%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 02/28/2023

Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	2
SRV 1b On-the-Job and other Work Experience	55
SRV 1c Youth Summer Work Placements	583
SRV 1d Apprenticeship/Internship	1,081
SRV 1e Self-Employment Skills Training	1
SRV 1f Job Readiness Training	1,845
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	1,308
SRV 1h Coaching	35
Job Search (SRV 1i-n)	
SRV 1i Coaching	1,549
SRV 1j Resume Development	1,486
SRV 1k Interview Skills Training	1,562
SRV 1l Job Referrals	2,657
SRV 1m Job Placements	13
SRV 1n Pre-employment physicals, background checks, etc.	71
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	5
SRV 1p Interactions with employers	0
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	5

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	798
SRV 2b Head Start	7,633
SRV 2c Other Early-Childhood (0-5 yr. old) Education	0
SRV 2d K-12 Education	1,673
SRV 2e K-12 Support Services	1,468
SRV 2f Financial Literacy Education	86
SRV 2g Literacy/English Language Education	554
SRV 2h College-Readiness Preparation/Support	29
SRV 2i Other Post Secondary Preparation	37
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	1,476

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	991
SRV 2m Summer Youth Recreational Activities	224
SRV 2n Summer Education Programs	364
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	820
SRV 2p Mentoring	1,176
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	15
SRV 2s English Language Classes	9
SRV 2t Basic Education Classes	65
SRV 2u High School Equivalency Classes	66
SRV 2v Leadership Training	0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	761
SRV 2x Applied Technology Classes	9
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	60
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	4
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	12
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	6,593

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	675
SRV 3b Financial Coaching/Counseling	3,546
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	920
SRV 3d First-time Homebuyer Counseling	193
SRV 3e Foreclosure Prevention Counseling	75
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	61
SRV 3h Health Insurance	0
SRV 3i Social Security/SSI Payments	0
SRV 3j Veteran's Benefits	0
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	37
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	20
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	996
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
Housing Payment Assistance (SRV 4a-e)	

SRV 4a Financial Capability Skill Training	62
SRV 4b Financial Coaching/Counseling	52
SRV 4c Rent Payments (includes Emergency Rent Payments)	1,320
SRV 4d Deposit Payments	193
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	68
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	169
SRV 4g Landlord/Tenant Mediations	134
SRV 4h Landlord/Tenant Rights Education	469
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	75,279
SRV 4j Utility Deposits	703
SRV 4k Utility Arrears Payments	48,113
SRV 4l Level Billing Assistance	4,586
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	16
SRV 4n Transitional Housing Placements	3
SRV 4o Permanent Housing Placements	69
SRV 4p Rental Counseling	227
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	65
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	5
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	89
SRV 4t Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	336

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	6,799
SRV 5b Physicals	5,104
SRV 5c Developmental Delay Screening	3,262
SRV 5d Vision Screening	7,358
SRV 5e Prescription Payments	137
SRV 5f Doctor Visit Payments	65
SRV 5g Maternal/Child Health	0
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0
SRV 5j Health Insurance Options Counseling	0
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	0
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	0
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	225
SRV 5q Exercise/Fitness	132
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0
SRV 5s Substance Abuse Screenings	0

SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	153
SRV 5v Mental Health Counseling	17
SRV 5w Crisis Response/Call-In Responses	0
SRV 5x Domestic Violence Programs	0
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	0
SRV 5aa Mental Health Support Group Meeting	0
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	118
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	53
SRV 5dd Child Dental Screenings/Exams	7,267
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	520
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	704
SRV 5gg Community Gardening Activities	226
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	46
SRV 5ii Prepared Meals	6,604
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	6,938
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	1
SRV 5ll Life Skills Coaching Sessions	14
SRV 5mm Parenting Classes	297
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	73
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	0

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	143
SRV 6c Tri-partite Board Membership	83
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	1
SRV 6f Volunteer Training	128

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	3,361
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	663
Referrals (SRV 7c)	
SRV 7c Referrals	10,371
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	1,535
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	18
Eldercare (SRV 7g)	

SRV 7g Day Centers	44
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	0
SRV 7i Social Security Card	0
SRV 7j Driver's License	0
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	8
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	522
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	299

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
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Module 4

Section C: All Characteristics Report
Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:

153,456

B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:

81,995

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	51,223	I. Ethnicity	
b. Female	102,208	a. Hispanic, Latino or Spanish Origins	1,902
c. Other	8	b. Not Hispanic, Latino or Spanish Origins	150,849
d. Unknown/not reported	17	c. Unknown/not reported	705
TOTAL	153,456	TOTAL	153,456
2. Age	Number of Individuals	II. Race	
a. 0-5	17,496	a. American Indian or Alaska Native	434
b. 6-13	26,004	b. Asian	336
c. 14-17	11,163	c. Black or African American	110,690
d. 18-24	8,554	d. Native Hawaiian and Other Pacific Islander	30
e. 25-44	28,118	e. White	38,669
f. 45-54	13,882	f. Other	222
g. 55-59	9,860	g. Multi-race (two or more of the above)	2,904
h. 60-64	11,082	h. Unknown/not reported	171
i. 65-74	16,447	TOTAL	153,456
j. 75+	10,850		
k. Unknown/not reported		7. Military Status	Number of Individuals
TOTAL	153,456	a. Veteran	2,095
		b. Active Military	207
		c. Never Served in the Military	56,052
3. Education Levels	Number of Individuals	d. Unknown/not reported	42,958
	[ages 14-24] [ages 25+]	TOTAL	101,312
a. Grades 0-8	6,320 328		
b. Grades 9-12/Non-Graduate	9,635 36,657	8. Work Status(Individuals 18+)	Number of Individuals
c. High School Graduate/ Equivalency Diploma	2,972 39,900	a. Employed Full-Time	8,231
d. GED/Equivalency Diploma		b. Employed Part-Time	5,069
e. 12 grade + Some Post-Secondary	448 3,503	c. Migrant or Seasonal Farm Worker	110
f. 2 or 4 years College Graduate	202 9,321	d. Unemployed (Short-Term, 6 months or less)	4,970
g. Graduate of other post-secondary school		e. Unemployed (Long-Term, more than 6 months)	11,481
h. Unknown/not reported	140 530	f. Unemployed (Not in Labor Force)	44,407
TOTAL	19,717 90,239	g. Retired	12,410

4. Disconnected Youth		Number of Individuals		h. Unknown/not reported		4,237
a. Youth ages 14-24 who are neither working or in school		1,140		TOTAL		90,915

5. Health		Number of Individuals			
a. Disabling Condition	Yes 55,302	No 96,827	Unknown 1,270		
b. Health Insurance*	118,347	19,664	14,731		
*If an individual reported that they had Health Insurance please identify the source of health insurance below.					
Health Insurance Sources					
c.1. Medicaid					87,979
c.2. Medicare					37,959
c.3. State Children's Health Insurance Program					1,342
c.4. State Health Insurance for Adults					1,337
c.5. Military Health Care					650
c.6. Direct-Purchase					4,060
c.7. Employment Based					5,597
c.8. Unknown/not reported					
c.9. TOTAL					138,924
Section C.5 Status					

D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type		Number of Households	13. Sources of Household Income	Number of Households
a. Single Person	47,393	a. Income from Employment Only	635	
b. Two Adults NO Children	5,133	b. Income from Employment and Other Income Source	155	
c. Single Parent Female	22,331	c. Income from Employment, Other Income Source, and Non-Cash Benefits	3,109	
d. Single Parent Male	879	d. Income from Employment and Non-Cash Benefits	11,899	
e. Two Parent Household	2,509	e. Other Income Source Only	2,457	
f. Non-related Adults with Children	879	f. Other Income Source and Non-Cash Benefits	56,121	
g. Multigenerational Household	2,188	g. No Income	864	
h. Other	648	h. Non-Cash Benefits Only	6,755	
i. Unknown/not reported	31	i. Unknown/not reported		
j. TOTAL	81,991	j. TOTAL	81,995	
Section D.9 Status		Section D.13 Status		
		Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment		
10. Household Size		Number of Households	14. Other Income Source	Number of Households
a. Single Person	47,553	a. TANF	965	
b. Two	14,420	b. Supplemental Security Income (SSI)	20,639	
c. Three	9,666	c. Social Security Disability Income (SSDI)	11,155	
d. Four	5,878	d. VA Service-Connected Disability Compensation	83	
e. Five	2,655	e. VA Non-Service Connected Disability Pension	47	
f. Six or more	1,493	f. Private Disability Insurance	80	
g. Unknown/not reported	330	g. Worker's Compensation	83	
h. TOTAL	81,995	h. Retirement Income from Social Security	33,320	
Section D.10 Status		i. Pension	2,060	
		j. Child Support	3,596	
		k. Alimony or other Spousal Support	69	
		l. Unemployment Insurance	774	
11. Housing		Number of Households		
a. Own	31,833	m. EITC	6	
b. Rent	49,534	n. Other	3,367	

c. Other permanent housing	139	a. Unknown/not reported	
d. Homeless	252	Section D.14 Status	
e. Other	125		
f. Unknown/not reported	112		
g. TOTAL (auto calculated)	81,995		
Section D.11 Status		15. Non-Cash Benefits	Number of Households
		a. SNAP	26,956
		b. WIC	2,025
		c. LIHEAP	77,396
12. Level of Household Income	Number of Households	d. Housing Choice Voucher	3,291
(% of HHS Guideline)		e. Public Housing	5,045
a. Up to 50%	18,592	f. Permanent Supportive Housing	917
b. 51% to 75%	17,942	g. HUD-VASH	365
c. 76% to 100%	23,233	h. Childcare Voucher	120
d. 101% to 125%	14,212	i. Affordable Care Act Subsidy	53
e. 126% to 150%	7,082	j. Other	1,155
f. 151% to 175%	817	k. Unknown/not reported	6
g. 176% to 200%	53	Section D.15 Status	
h. 201% to 250%	33		
i. 251% and over	31		
j. Unknown/not reported			
k. TOTAL (auto calculated)	81,995		
Section D.12 Status			
E. Number of Individuals Who May or May Not be Included in the Totals Above (due to data collection system integration barriers)			
a. Please list the unduplicated number of INDIVIDUALS served in each program*			
Program Name	Number of Individuals		
		2,194	
		11,284	
		3,415	
		3,952	
		7,405	
		6,319	
		2,835	
		610	
		628	
		1,073	
		42	
		88	
		166	
		108	
		2	
F. Number of Households Who May or May Not be Included in the Totals Above (due to data collection system integration barriers)			
a. Please list the unduplicated number of HOUSEHOLDS served in each program*			
Program Name	Number of Individuals		
		2,194	
		11,284	
		3,415	
		3,799	
		7,405	
		6,319	
		2,835	
		629	
		598	
		1,073	
		42	

	88
	166
	108
	2